GENERAL TERMS AND CONDITIONS

1. Preliminary Remarks*

KIT Group GmbH Association & Conference Management (hereinafter referred to as "KIT Group" or "Organizer") is the Professional Congress Organizer (PCO) of the 115.BiblioCon2027, which will take place from June 22 to June 25, 2027, in Nuremberg. The event will be held as an in-person event. The Organizer manages the conference secretariat and is responsible for the organization and implementation of the event, including program coordination, abstract management, registration, sponsorship, and exhibitor organization.

These terms and conditions apply to every person participating in the 115.BiblioCon2027, from June 22 – 25, 2027 in Nuremberg, hereinafter referred to as the "Conference".

*For the sake of readability, these General Terms and Conditions refrain from using gender-specific language. Where personal designations are used only in the masculine form, they expressly refer to all genders equally.

2. Conference Fees and Registration

Registration for the Conference is open online 24 hours a day during the registration periods. Fees apply during the following periods:

Early Registration:	until 15.04.2027, 24:00
Late Registration:	from 16.04.2027, 00:01

Registration for participation is exclusively via online registration and will only be confirmed after full payment has been received.
The participation fee is determined based on the date of receipt of payment. If payment is received after the end of a registration period, the (higher) fee applicable at that time will automatically apply. Any difference must be paid by the participant. Participation is only possible upon full payment of the applicable fee.
The prerequisite for consideration of a registration is the timely receipt of the full participation fee and the completion of the online registration via the button "Register with payment" at the end of the form.

During the Conference, registration will continue to be possible online or on-site during registration desk opening hours.

If the maximum capacity is reached, the Organizer reserves the right to reject registrations. In this case, any right to participate is excluded. Access to the conference is only possible for registered participants. The minimum age for registration is 18 years. Each participant may be asked to present an official ID card proving their age.

The applicable registration fees can be found on the official website.

The registration fees for participants include:
• Access to and participation in all scientific and public programmes of the conference as well as the opening and closing ceremonies
• Access to and participation in the streamed programme of the conference

3. Discounts

Participants eligible for a reduced fee include trainees, students (including those in part-time degree programs), participants in business management training programs, trainees, job seekers, and retirees. Registration must include proof of eligibility that is valid at the time of registration and for the duration of the event. Failure to provide proof will result in the regular registration fee being charged without the discount.

Press representatives: register free of charge by enclosing a copy of their current press card.

4. Group Registration

Registrations for more than ten people will be processed separately as group bookings and can be booked via the Conference website.
If the prepaid registration fee is not fully used during the pre-registration process, the remaining amount can be used for on-site registration. Participation fees for badges paid but not used (within the above-mentioned deadlines) will not be refunded.

Only fully completed online group forms (including the full names of participants, individual email addresses, and mailing addresses) will be accepted. The group leader is responsible for ensuring that each registration is submitted correctly and only once. The registration system does not automatically compare, or block duplicated registrations from different organizations or different registration types (e.g., individual and group bookings).
The Organizer cannot be held responsible for double bookings of individual participants in a group by another company or organization. In the event of cancellations, the General Terms and Conditions apply.

5. Name Badge

All participants who have registered by June 18, 2027, and paid the registration fee in full will receive a booking confirmation with their personal QR code. This confirmation must be brought to the Conference to print their name badges at the "Participant Badge" terminals in the entrance area of the NCC Ost.

All other participants will receive their documents on-site at the registration desk.

6. Payment Options

The registration fee must be paid in advance. Payments can only be accepted in euros and include the applicable VAT rate. The following payment options are available:

a) Credit card (Visa, Mastercard/Eurocard, American Express)

b) Bank account details for transferring the registration fee:

Account holder:	K.I.T. Group GmbH, Kurfürstendamm 71, 10709 Berlin (Germany)
Bank:	Commerzbank AG, Kurfürstendamm 237, 10719 Berlin,
IBAN:	DE66 1008 0000 0514 0018 04
SWIFT CODE:	DRESDEFF100
Reverence:	Conference, Invoice number

Any transfer fees are to be borne entirely by the participant. Transfers without the payment of the fee portion will be considered incomplete and unpaid.

7. Confirmation/Payment Receipt

Confirmation of registration will be sent by email to the email address provided once the Organizer's registration department has received the completed online registration form and full payment.

8. Certificate of Participation

All registered participants will receive an email with a certificate of participation after the Conference.

9. Name Change / Replacement Person

Name changes for already confirmed registrations are only permitted following a justified request and its approval. The originally registered participant must contact the Organizer by email at registrierung@bibliocon.de and, stating the reason for the change, provide the full name of the person who is to take over the registration.
The replacement person must make a new registration via the online registration form; the participation fee valid at the time of registration applies. Once the replacement person has completed the registration and paid the fee in full, the original participant is entitled to a refund of their participation fee, less a processing fee of EUR 15.00

This procedure for name changes and refunds is only permitted if the replacement person has fully completed the registration and payment by June 10, 2027. Requests received after this deadline will not be considered.

10. Lost Name Badge

The name badge must be always worn by all participants during the Conference. Access to the premises will not be provided without one. A processing fee of EUR 15.00 will be charged for reissuing lost or forgotten name badges. The original badge will then become invalid.

11. Cancellation Conditions

Changes and cancellations of registration must be made in writing (e-mail) and addressed to the Organizer: KIT Group GmbH, Kurfürstendamm 71, 10709 Berlin, registrierung@bibliocon.de

The following cancellation conditions apply:
a) In case of cancellation of the registration up to and including **15.05.2027** (the date of receipt of the cancellation notice is decisive), a **processing fee of 50 %** of the respective participation fee.
b) In case of a rebooking from on-site participation to virtual participation up to and including 15.05.2027, a processing fee of EUR 15.00 is charged.
c) In the event of cancellation or rebooking from in-person to virtual participation, no refund will be given **from May 16, 2027; a processing fee equal to the full amount** of the affected participation fee will be charged.

If payment is made by bank transfer, the cancellation notification must include your bank details for a possible refund of the registration fee. Refunds will be made exclusively via the payment method selected upon registration. Refunds to a different payment method, a different payee, or to third parties are excluded. In the event of an objection or a returned direct debit for reasons of self-inflicted error, an additional processing fee of EUR 35.00 including VAT will be charged.

All refunds resulting from timely cancellation will be made within 90 days of the conference. Refund requests must be made in writing no later than 14 days after the event. Later requests cannot be considered.

12. Non-Participation

A refund of the registration fee due to non-participation, prevention of participation or premature termination of participation is excluded in any case, regardless of the reason.

13. BiblioCon-Party

Participation in the BiblioCon-Party is reserved for conference attendees only. Only one ticket can be booked per attendee. Capacity is limited for the BiblioCon-Party. If the maximum number of guests is reached, the Organizer reserves the right to refuse further registrations.
The entrance ticket/voucher will be printed on site after booking and full payment, together with the participant badge.

a) Cancellation policy
In case of cancellation, the following processing fee will be charged:

Cancellation from June 17, 2027: 100% of the fee
No refunds are possible in case of no-show, illness or early departure.

14. Stay

Only registered or sign-up participants are permitted to attend the event. Children and young people under the age of 18 are generally not permitted to attend. Seating in the meeting rooms is limited. Refunds due to full occupancy are not possible.

15. Changes to the Program

The Organizer reserves the right to make changes to the program at any time, regarding timing, location, themes, and content (particularly the program sequence, the naming of speakers, the technical environment, program duration, etc.). There is no right to demand that a specific event be held, for a specific duration, or the delivery of specific content. Changes to the program do not constitute a right of withdrawal for registered participants, provided that the nature of the event as a continuing education event in the specified field is not affected by the changes.

16. Cancellation, Failure, or Rescheduling of the Conference

If Conference cannot take place or is postponed, or if the Organizer is prevented from fulfilling its obligations in connection with the conference due to external, unforeseeable events for which it is not responsible ("Force Majeure") through no fault of its own, or if circumstances arise that were not foreseeable and, had the Organizer been aware of them, would not have concluded this contract under these terms and conditions, and whose remediation by economically reasonable means is not possible ("Hardship"), the Organizer has the right to cancel the conference immediately upon becoming aware of the aforementioned circumstances and/or to terminate the conference without any liability and will be released from its obligations to the participants. Any claims against the Organizer for reimbursement of costs or expenses (e.g., transport or accommodation costs) are excluded.

This also applies to the cancellation of the Conference due to the regulations, laws, ordinances and other provisions applicable in connection with health-related situations that are in force at the time of cancellation.

In the above cases, the Organizer reserves the right, if possible, to convert the event entirely into a digital format, to hold it, and to hold it on the known event dates. In this case, all participants who have completed registration will automatically remain registered for the digital event, and any

registration fees already paid will be fully credited. Fees paid for special events such as the supporting program and/or city tours will be refunded.

If you do not agree to this, you can **withdraw** from the digital Conference in writing to **registrierung@bibliocon.de** within 10 working days of the publication of the conversion decision on the Conference website. The receipt of your declaration by the Organizer is decisive for compliance with this deadline. Those with a confirmed and paid registration will be refunded any fees already paid within 30 working days of the originally scheduled event date. The refund amount is limited to 75% of the payment made. A remaining amount of 25% of the payment made will be used as a processing fee to cover the costs incurred in connection with your registration.

This reimbursement policy applies equally if the Conference cannot take place either on-site or digitally for the reasons stated in Approach 1 and must be cancelled entirely. Further claims for damages or reimbursement of expenses (in particular, preparation costs for conference participation) are excluded on all sides.

17. Hygiene and Safety Regulations; House Rules

Participants are required to familiarize themselves with the currently applicable regulations and measures related to health and/or safety-related situations before participating in the event. Furthermore, participants are required to comply with the hygiene and safety measures and concepts issued by the venue and/or Organizers.

By entering the event venue, each participant acknowledges the venue's house rules, which are available at the registration desk. Participants acknowledge that the consumption of food and beverages brought outside is not permitted at the event. Participants acknowledge, in particular, that local dietary restrictions or regulations may limit the catering options.

18. Data Protection and Disclosure of Personal Data

During the registration process and the implementation of the Conference, the personal data of each participant will be processed. All personal data will be processed in accordance with applicable national data protection regulations, in particular the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG).

Personal data will not be passed on to third parties unless there is a legal basis pursuant to Art. 6 (1) (a) GDPR: (a) explicit consent, (b) performance or conclusion of a contract, (c) compliance with a legal obligation, (d) protection of vital interests of the data subject or of another natural person, (e) public interest or exercise of official authority, (f) legitimate interest of the controller and balance of interests.

As part of your participation in the conference, personal data may be processed by companies based in third countries without an adequacy decision from the EU Commission. Participants consent to this data processing to the extent necessary for their participation and the full use of the conference services, while acknowledging that the assertion of data protection rights and the right to lodge complaints may be limited or made more difficult.

Further details on data processing, the rights as a data subject to information, objections, revocation of consent, blocking and deletion of personal data as well as information about personal data and contacting the data protection officer can be found in the data protection information available for retrieval.

Participants are not permitted to scan each other's badges. The Organizer accepts no liability for the improper or unlawful processing of personal data. Any breaches and/or improper data processing by participants will be investigated by the Organizer upon becoming aware of them.

19. Right to Use AI-Based Systems

The Organizer reserves the right to deploy AI-based systems in connection with the Conference, including for registration and communication support, translation, summarization of session content, and booking assistance. Where the Organizer introduces an AI system that processes personal data in a way not described in the privacy notice at the time of registration, the Organizer will update the privacy notice and inform registered participants in text form in advance. Participants will be informed when they are interacting with an AI system rather than a human. Registration and participation do not depend on the use of AI-based services, and an alternative contact channel without AI support may be provided upon request (subject to technical and organizational feasibility).

20. Intellectual Property Rights

All content (trademarks, brands, copyrights, etc.) displayed at and/or during the conference remains the property of their respective owners and is used for identification purposes only. The content and compilations published on the event website and/or associated websites are subject to applicable copyright laws. Reproduction, processing, distribution, transmission, and/or any type of exploitation outside the limits of applicable copyright law require the written consent of the respective author or creator.

Downloads and copies of information, documents, files, presentations, and other shared content are permitted only if expressly marked otherwise and solely for private use. Commercial use of content is prohibited without the consent of the author/creator. To the extent that the content on the event platform and/or website was not created by the Organizer, the copyrights of third parties are respected. Contributions by third parties are marked as such on the event platform website. Should a copyright infringement nevertheless occur, the Organizer requests appropriate notification. The content in question will then be removed immediately.

21. Respect for Copyright

The participant confirms that any conference-related use or exploitation of works and/or materials used by him or her in connection with an activity or on the occasion of participation in such an activity (i.e. lecture, presentation, moderation and/or other contributions, etc.) is lawful and, in particular, in compliance with all applicable copyright protection regulations and in recognition of all third-party rights.

The participant further acknowledges that the above warranty extends to the documentation of the event and its public reporting through means such as photography, filming, and recording as described above. The participant/presenter indemnifies the Organizer from all claims, liabilities, losses, or costs (including legal fees, to the extent permitted by law) arising from a breach of the above warranty.

22. The Conference Website and Its Use

Unless expressly stated otherwise or apparent from the circumstances, all content displayed on the conference website is the property of KIT Group. Each participant with completed and confirmed registration is entitled to view any part of the conference website and to copy or download content, provided it is used exclusively for personal or non-commercial use and the rights of third parties are not infringed. Any other reproduction of the contents of the conference website requires the permission of the Organizer in all cases.

23. Recordings and Recordings at the Conference (film, photo and video recordings)

The participant is informed and agrees that the Organizer may use image, film and sound recordings and/or recordings of the participant or participants during the conference, which are made during the Conference for educational purposes. This material may be passed on and published by the Organizer without any claim to remuneration as part of public reporting or used in social networks about the Conference. The participant expressly agrees with the use of his image, sound and/or text material recorded at the event for publications and communications about the Conference in accordance with applicable law and waives any remuneration or claims to remuneration. Consent can be cancelled at any time in writing via email to registrierung@bibliocon.de (effective for the future).
Further information on data protection and the rights of data subjects can be found in our privacy policy at https://2027.bibliocon.de/datenschutz/.

24. Viruses or other technical Malfunctions; Blocking of Access; Exclusion of Warranty

Every reasonable effort is made to ensure that downloadable content is free of viruses. The Organizer assumes there is no liability for damages caused by viruses transmitted from this website and/or any digital event platform to third-party computer systems. The Organizer cannot guarantee uninterrupted use of the conference website and/or any digital event platform. Claims for damages in this regard are excluded.

Access to the conference website, the associated digital offerings, and/or a digital event platform may be temporarily or permanently blocked if there are concrete indications that the participant is violating or has violated these Terms and Conditions and/or applicable law, or if the Organizer has another legitimate, substantial interest in blocking access. The legitimate interests of the participant will be appropriately considered when deciding on a block.

The Organizer does not guarantee the adequacy, accuracy, and/or completeness of the information published in connection with the conference. Furthermore, the Organizer does not guarantee uninterrupted and/or error-free access to the conference websites. The Organizer will endeavor to resolve such interruptions as quickly as possible using commercially reasonable means. Otherwise, the regulations regarding connectivity and technical issues apply.

25. Limitation of Liability

The Organizer is liable for intent and gross negligence.

The Organizer is only liable for simple negligence in the event of a breach of an obligation whose compliance is essential for the proper performance of the contract and on whose proper fulfillment the contractual partner may regularly rely (so-called "cardinal obligations"). Otherwise, the Organizer is not liable for damages of any kind, regardless of the legal basis, including pre-contractual liability.

If the Organizer is liable for simple negligence in the aforementioned sense, liability is limited to such damages whose occurrence could reasonably be foreseen based on the situation known at the time of registration.

The aforementioned exclusions of liability do not apply to damage resulting from injury to life, body, or health. Liability under the Product Liability Act remains unaffected.

The above exclusions of liability also apply to employees, agents and other third parties commissioned by the Organizer to carry out the registration contract.

26. Applicable Law, Place of Jurisdiction

The place of performance is Nuremberg. German law shall apply to the exclusion of the UN Sales Convention. As far as legally permissible, Berlin is agreed as the place of jurisdiction.

27. Subject of Change

The Organizer may make changes and/or additions to these General Terms and Conditions at any time. Participants will be informed of such changes from time to time. If the changes and/or additions affect essential parts of the participation contract and significantly alter the participant's rights, each participant with an existing and paid registration will be informed separately and given the opportunity to consent.

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www.kit-group.org

Status: November 2026